



Adaptation Meeting

29th of September, 2023 at 2. pm
room no. 3119



Management and supervision of SD students

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Staff of the student secretariat

Katarzyna Sołdaczuk, Eng. – room no. 2005,

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- **graduate studies MSOŚ i SD (Sustainable Development)**
- **Erasmus+ Coordinator**

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- **financial matters**
- **social matters**



Student's Guide

ABC of the studies:

- USOS, mobile USOS,
- program and plans
- general university subjects/elective subjects/
- ECTS points,
- Tokens.

Attention!!

All information can be found at <https://en.uw.edu.pl/>



USOS

USOS - University Studies Service System.

It's an IT system supporting the functioning of the University. It contains, among others, data of University employees and students as well as information about subjects and fields of study.


For students, USOS is primarily a tool where you can:

- see your schedule,
- grades,
- submit an application
- register for classes



USOS

- **Registration for classes;**
- **Submitting applications,**
- **Linking subjects to the stage of studies;**
- **Information on completing the stages;**
- **Syllabuses - containing detailed information on each subject**



[NEWS](#)
[DIRECTORY](#)
[MY USOSWEB](#)
[STUDENT'S SECTION](#)
[STAFF SECTION](#)
[COMMON SECTION](#)
[GRADUATES SECTION](#)
[ADMIN](#)

INTRODUCTION

REGISTRATIONS


- calendar
- cart
- for courses
- direct for groups
- group preferences

REGISTRATIONS FOR EXAMS

MY STUDIES


- tests
- grades
- stipends
- surveys
- payments FK
- mLegitymacja

MEETINGS




Registrations

Register for courses or examinations, see the current state of your registration cart...




Tests

See the results and grades of your tests and exams...




Final grades

View the current final grades for courses you completed...




Scholarships

Check awarded scholarships, check/change the account number, to which the university will transfer your scholarship.



Surveys

Take a survey or view survey results.



Payments (model FK)

Check the university bank account numbers, you should make your payments to, review your debts and payments.

University Study-Oriented System :: USOSweb 6.7.0.0-5 (2021-08-30) :: contact



The most important for a student in USOS is the tab. :

"STUDENT' S SECTION", Here you can find:

- Access to grades
- Registration for obligatory subjects,
- Passing stages,
- Linking subjects to the program and stage of studies

„DIRECTORY", here you can find :

- Names of lecturers and view of their timetables,
- Contact e-mail
- Courses

„COMON SECTION", here you can:

- Submit applications for:
 - scholarships,
 - places in student dormitories
- Find "workouts" that will be needed at the end of studies



Rejestracja/Registration



It is here that enrollment for obligatory classes takes place

Examples of applications that can be submitted through the USOS system:

- *Application for conditional completion of a stage*
- *Application for repeating a stage of study*

NOTE! After submitting an application please inform administration (Katarzyna Soładaczuk, that you did it. There is no automatic notification)



Courses linkages in the USOS system

At the end of each semester you should remember about the courses linkages, i.e. assigning subjects to the program and stage of studies

For example: if in the field of Sustainable Development, the subject of "Climate Change" is in the program of the 1 year, we link "Climate change" to the **Sustainable Development program** and to the **SD-11** stage (first „1” stands for the first year and second „1” stands for first semester)

The link for the instruction

<https://www.youtube.com/watch?v=qPQb9PxevuA>

Courses linkages are very important to get credit for the year!!!



Program and plans

A study program

is a document containing a list of classes, subjects that must be passed in order to complete a given study program - assigned to stages. It also includes learning outcomes, i.e. a description of the knowledge and skills to be acquired after completing a given study program.

<http://ucbs.uw.edu.pl/en/home/plany/programy/>



Graduate Programme in Sustainable Development

The programme offers an insight into the complexity of sustainability challenges, as well as the variety of available solutions, based on contributions from nine faculties across the university a combination of expert natural science and social science expert practitioners.

**Biology
Geology**

**Chemistry
Economic Sciences**

**Physics
Law and Administration**

**Geography and Regional Studies
Faculty of Management**



University Centre for Environmental Studies and Sustainable Development

7 Departments mean 7 times more opportunities

Plans

Study plan, 2023/2024

Sustainable Development, second-cycle studies, general academic profile

I year, 1 semester

<u>Name of the subject</u>	<u>Form of classes / number of hours in the semester</u>		<u>Number of ECTS credits</u>	<u>Form of crediting the class</u>
	<u>W</u>	<u>C</u>		
Challenges of the Social Dimension of Sustainability	-	30	3	E
Climate Change	-	30	3	E
Emerging Sustainable Development Law	30	30	4	E
Functioning of Nature and Ecosystem Services	30	30	4	E
Geographic Information System (GIS) as Support in Decision Making Process	-	30	3	Z
Global Changes – Synthetic Outlook and the Concept of Sustainable Development	30	-	2	Z
Sustainable Development Economics	30	30	4	E
Thematic Seminar/proseminarium	-	30	3	Zal
Elective classes ¹				
• The World at the Crossroads	-	30	2	Z/E
• Remediation, Reclamation and Renaturalization of the Environment	-	30	2	Z/E
Elective classes (OGUN in humanities) ²	20		2	Z/E
RAZEM	min. 380		30	

Elective classes¹ – from the given proposals, courses to be chosen by students for 2 ECTS

Elective classes (OGUN in humanities)² – courses to be chosen from the UW's offer of subjects in the fields of humanities:

<https://rejestracja.usos.uw.edu.pl/>



Kinds of elective classes

- Elective classes in humanities („ogun” in humanities)

belong to the group of General university courses in **the humanities**

- Elective classes („ogun” general)

belong to the group of the all the subjects, **General university subjects**

- Elective classes from the given proposals in the SD study plan for the semester.

Study schedules

<http://ucbs.uw.edu.pl/en/home/dla-studentow/plany-zajec/>

Plan of classes I year II cycle SD					
hour	Monday	Tuesday	Wednesday	Thursday	Friday
08:00		8:00-9:30 Emerging Sustainable Development Law (e) Faculty of Geology r.1155			
09:00					
10:00		9:45-11:15 Global Changes (con) Faculty of Geology r.1155	10:15-11:45 Thematic Seminar (e) Faculty of Geology r.1155	10:15-11:45 Reclamation, Remediation and Renaturalization of the Environment (I) Faculty of Geology r.1155	
11:00					
12:00	11:30-13:00 Sustainable Development Economics (I) Faculty of Economic Sciences r. A203		12:15-13:45 Climate change (con) Faculty of Geology r.1155	12:15-13:45 Challenges of the social dimension of sustainability (con) Faculty of Geology r.3119	12:30-15:45 Functioning of nature and ecosystem services (e) exercises in first half of the semester CNBCH r.1.126
13:00	13:15-14:45 Sustainable Development Economics (e) Faculty of Economic Sciences r. A203				
14:00				14:15-15:45 Functioning of nature and ecosystem services (I) Faculty of Biology r.14A	
15:00	15:00-16:30 Sustainable Development Economics (e) Faculty of Economic Sciences r. A306 (for 15 students)		16:00-17:30 Geographic information system GIS GR 1 (e) Faculty of Geology r.2112		
16:00					
17:00			17:30-19:00 Geographic information system GIS GR 2 (e) Faculty of Geology r.2112		17:00-19:15 The world at the crossroads (con) Faculty of Biology room 1.126
18:00					
19:00	18:30-20:00 Emerging Sustainable Development Law (I) Faculty of Economics Sciences r.B111				

elective classes
* Plan of classes may change



Obligatory training on security and health safety standards (BHP)

- BHP training concerns the security, health safety and fire protection.
- It is compulsory for students entering the first year of first-cycle, second-cycle, full-time and part-time studies.
- The training is conducted in the form of e-learning **it should be completed throughout the study period**
- Teaching materials are available
- Passing the test is a condition for completing the course

<https://kampus.come.uw.edu.pl/course/index.php?categoryid=12&lang=en>



ECTS - points

ECTS credit points (European Credit Transfer System)

- By completing a course, seminar, or module, you get awarded ECTS-credit points.
- Every ECTS credit point represents the amount of workload you accomplished in that period of time.
- **The amount of work required throughout the academic year corresponds to 60 ECTS credits; an average of 30 credits per semester.**

ECTS credits assigned per degree type:

One year of studies, usually applies to graduate certificates - 60 ECTS-credits

A 3-year Bachelor's programme - 180 ECTS-credits

A 2-year Master's programme - 120 ECTS-credits

ATTENTION !!!
Every year
60 ECTS must be
obtained

www.mastersportal.com



Tokens

- Token registration is based on the fact that we get a pool of 300 tokens for elective classes.
- If you use tokens to register for classes, but do not succeed to pass them, you lose them
- token registration takes place via the UL system (which is part of the USOS system) at the address:

<https://rejestracja.usos.uw.edu.pl/index.php?r=1&lang=en>

Each Student initially receives 300 tokens for the entire duration of the studies



Examples of tokens used at the University of Warsaw

OG - general university subjects/elective/

Tokens can be use for extra activities which are not counted for completing the study program

LEK - foreign language classes,

OGP - lectures for foreigners at CJKPDC "Polonicum",

POL - Polish language classes at CJKPDC "Polonicum",



Organization of the Academic Year 2023/24 at the University of Warsaw

<https://welcome.uw.edu.pl/academic-calendar-2023-2024/>

Studies at the Sustainable Development faculty will be held on site



General Schedule of 2-year Master's study:

1 st Year of Study :

1st semester (winter semester)

2nd semester (summer semester)

2nd Year of Study:

3rd semester (winter semester)

4th semester (summer semester)

Every academic year starts at the beginning of October and finishes at the end of September



Fees

- Fees for educational services

All payments are made by the student on her/his individual USOS account up to 30 th of September, 2023



Library

Rules for using the resources of the Library of the Warsaw University and departmental libraries

<https://www.buw.uw.edu.pl/en/>

- Training (in Polish)

<https://kampus.come.uw.edu.pl/enrol/index.php?id=5744&lang=en>

- Basic training conducted by librarians (in Polish and English)

<https://www.buw.uw.edu.pl/en/research/training/>



Oath

**From the academic year 2020/2021
at the University of Warsaw is available
oath in electronic form**

- The submission of the Oath must be confirmed in the USOSweb system within one month from the start of the semester, in each program where the admitted person intends to study.
- The rejection of the oath is treated as an information that the person admitted to studies has not confirmed the oath in the USOSweb system.
- When the person admitted to studies did not confirm the oath in the USOS system one month from the start of the semester results in a failure to start the studies



The inauguration of the 2023/2024 academic year at the UCBS

October 5 (Thursday) 2023

4:30 pm

**Room 1012, 1st floor, Geology Department, 93
Żwirki i Wigury Street.**



Student ID cards

- **Mobile Student's ID card** is an electronic version of this document having the same legal value as the printed ID. Only those who have a PESEL number **assigned by the Polish authorities (not by University)** can apply for it.
- To download it, first install the „Mobilny USOS” and „mObywatel” applications on your smartphone.
- Students for who got the information that their students ID cards have been printed may apply for mID, without picking up the printed ID.
- The printed ID's are to be picked up at the Secretariate for Students Affairs room no. 2005



Important contacts and links

- [Biuro ds. Rekrutacji](#)/ Recruitment Office
- [Biuro Obsługi Kształcenia](#)/Office of Student Affairs
- [Welcome Point](#)
- [Pełnomocnik Rektora UW ds. realizacji Procesu Bolońskiego i organizacji nauczania języków obcych](#)/Plenipotentiary of the Rector of the University of Warsaw for the implementation of the Bologna Process and the organization of foreign language teaching
- [Szkoła Języków Obcych](#)/School of Foreign Languages
- [Biblioteka Uniwersytecka](#)/University Library
- [Studium Wychowania Fizycznego i Sportu](#)/Study of Physical Education and Sport
- [Klub Uczelniany Akademickiego Związku Sportowego](#)/University Club of the Academic Sports Association

Welcome Point

<https://welcome.uw.edu.pl/>



BEFORE YOU
ARRIVE

DURING YOUR
STAY

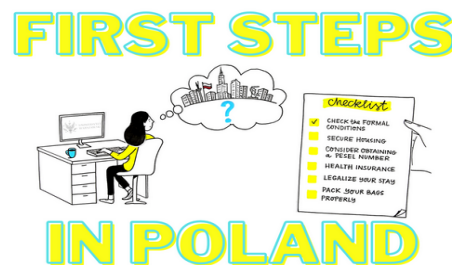
PHD STUDENTS

WORKING AT THE
UW

FAQ

SEARCH...

SOLIDARITY WITH UKRAINE
THE UNIVERSITY OF WARSAW
ACADEMIC CALENDAR
TUITION FEES
MENTOR PROGRAMME
BE OUR AMBASSADOR
ACTIVITIES FINANCED BY THE
INTEGRATED DEVELOPMENT
PROGRAMME
ACTIVITIES FINANCED BY THE
EXCELLENCE INITIATIVE –
RESEARCH UNIVERSITY (IUB)
PROGRAMME
4EU+ ALLIANCE
COVID-19
SCHOLARSHIPS AND SUPPORT
FOR STUDENTS AND
RESEARCHERS FROM BELARUS
BROCHURES TO DOWNLOAD
LEGALISATION OF STAY



News

[Read all news »](#)

Welcome Point's Pavilion open for its 6th season!

19-09-2022

Come and see yourself!

Welcome Day – sign up now!

15-09-2022



UNIVERSITY
OF WARSAW



HR EXCELLENCE IN RESEARCH

OFFICE HOURS:

Monday – Friday
9:00 am – 4:30 pm

WELCOME POINT

welcome@uw.edu.pl »
Meet us on [Facebook](#) » and [Instagram](#) »

MAIN CAMPUS

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Ewelina Radzewicz, MA
Team Member

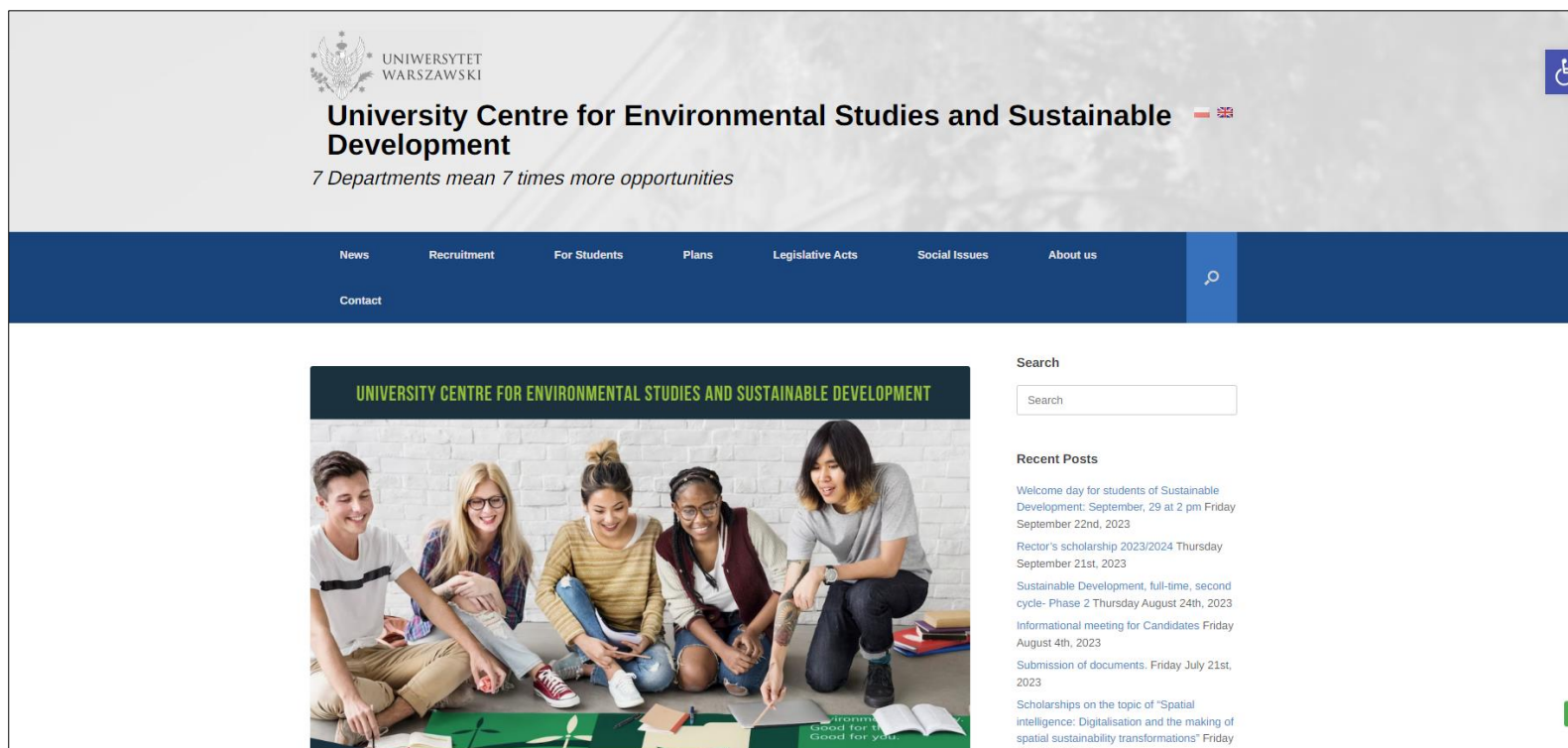


University Centre for Environmental Studies and Sustainable Development

7 Departments mean 7 times more opportunities

All information can be found on our website

<http://ucbs.uw.edu.pl/en/>



Facebook <https://www.facebook.com/ucbsuw/>



The screenshot shows the Facebook profile of the University Centre for Environmental Studies and Sustainable Development (UCBS). The page header includes the Facebook logo and login fields. The left sidebar contains navigation links: Strona główna, Informacje, Zdjęcia, Recenzje, Filmy, Wydarzenia, Posty, Grupy, and Społeczność. The main content area features a post titled "Twój sukces inspiracją dla innych" with a deadline of June 30, 2021, and a video titled "UCBS: Become the Leader of Sustainability". The right sidebar displays the UCBS profile information, including its location in Warsaw, contact details, and a list of likes and followers.



Student Council UCBS:

Student Council <https://www.facebook.com/SamorzadStudentowUcbsUW/>



The most important document

Rules of Study at the University of Warsaw

http://ucbs.uw.edu.pl/wp-content/uploads/sites/389/2021/03/rerulamin-UW_ang.pdf



University Centre for Environmental Studies and Sustainable Development

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Welcome and good luck 😊